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FRESHMAN AND TRANSFER APPLICATION

CRITERIA FOR ADMISSION

Admission decisions for freshmen are competitive and are based on academic performance in high school. Performance is measured by considering academic units completed (college preparatory), class standing, cumulative grade point average, and scores on the SAT or ACT. The Admissions Committee will also review additional information submitted by the candidate in support of the application. Primary emphasis, however, is placed on academic credentials. Regularly admitted students for the fall of 2009 class had a cumulative grade point average of 3.4 and an SAT average of 1095.* Virginia applicants are expected to have earned an Advanced Studies Diploma. Transfer applicants are expected to have successfully completed academic course work in four main areas: English, mathematics, science, and history, and to have above a 2.5 GPA (on a 4.0 scale) for all hours attempted at all accredited colleges attended. The average GPA for admitted transfer students for the fall of 2009 was 3.1.

APPLICATION DEADLINES

Freshmen Early Action (Nonbinding)	December 1
Notification letters	January
Nursing (only Freshman applicants may apply for Nursing)	January 15
Notification letters	March
Scholarship Candidates	January 15 (priority)
Notification letters	March
Regular Decision (Freshmen and Transfers)	March 1 (priority)
Notification letters	Rolling (beginning in January and approximately 5-6 weeks after all credentials are received.)
Spring Admission (Freshmen and Transfers)	October 15 (priority)
Notification letters	Rolling

NOTE: All deadlines are postmarked dates

APPLICATION PROCEDURES (Students 24 and older may submit the Adult Application.)

Your application for admission to Longwood University will be evaluated after the Admissions Office has received all the necessary materials. You are required to submit the following:

- 1. The Application for Admission, Application for In-State Tuition Rates, and personal statements.
- 2. A nonrefundable fee of \$40. (Freshman applicants with limited financial resources may pursue an application fee waiver from the College Board. For information, contact your Guidance Office.)
- 3. An official copy of your high school transcript.**
- 4. An official copy of your transcript(s) from each college or university attended including dual enrollment credit.**

**Once you have submitted your initial transcripts (high school and/or college) to complete your admission file, you are required to update your admission file with grades from newly completed quarters, semesters, and/or graduation.

- 5. (SAT)* or (ACT) scores. Scores may be sent directly to Longwood by the testing service. Please use the Longwood University institutional codes: 5368 for SAT and 4366 for ACT. SAT and ACT scores that appear on official high school transcripts (sent directly to Longwood) will be accepted. Transfer students may be exempt from submitting SAT or ACT scores. Note: Students planning to major in modern languages should take the SAT Subject Test in the language(s) of their choice for placement purposes.

* All references to SAT scores reflect the use of two scores -- Math and Critical Reading. We do not use the Writing scores in the evaluation process.

PROGRAMS OF STUDY

Anthropology
Art Education
Art History
Art Studio/Artist's Book & Printmaking
Art Studio/Crafts
Art Studio/Drawing & Painting
Art Studio/Graphic Design
Art Studio/Photography
Athletic Training
Biology
Biology/Health Professional
Biology/Medical Technology
Biology/Secondary Education
Business Administration/Accounting
Business Administration/Business Education
Business Administration/Computer Information Systems
Business Administration/Economics
Business Administration/Finance
Business Administration/Management
Business Administration/Marketing
Business Administration/Real Estate
Business Administration/Retail
Chemistry
Chemistry/Secondary Education
Communication Sciences & Disorders
Communication Studies/Mass Media
Communication Studies/Public Relations
Computer Science
Criminology & Criminal Justice
Economics
Economics/Business Economics
Economics/International Economics
Economics/Public Policy
English
English/Creative Writing
English/Rhetoric & Professional Writing
English/Secondary Education
French
French/Education
German
German/Education
History
History & Social Science Education
History/Secondary Education
History/Pre-Law
History/Public History
Kinesiology/Exercise Science
Kinesiology/Teaching PE K-12
Liberal Studies/Elementary & Middle Education
Liberal Studies/Elementary Education
Liberal Studies/Middle Education
Liberal Studies/Special Education (5 year program)
Mathematics
Mathematics/Secondary Education
Music
Nursing (Freshmen only)
Physics
Physics/Pre-Engineering
Physics/Pre-Medicine
Physics/Secondary Education
Political Science
Political Science/Secondary Education
Political Science/Global Politics
Political Science/Pre-Law
Psychology
Social Work
Sociology
Sociology/Family Studies
Sociology/Pre-Law
Spanish
Spanish/Education
Theatre
Theatre/Education
Theatre/Performance
Theatre/Technology
Therapeutic Recreation
Undeclared





PLEASE CHECK APPROPRIATE STATUS:

Freshman Term and year of proposed enrollment:
 Transfer Fall 20 ____ Spring 20 ____ Other ____

Applying for:
 Early Action (December 1 deadline) Nursing - Freshmen only (January 15 deadline)
 Regular Admission (March 1 priority deadline)

Application for Admission
(\$40 application fee)

Social Security Number _____ - _____ - _____

Legal Name _____
 Last First Middle Preferred First Name

Permanent Address (Mailing) _____
 Street City State Zip

Phone () _____ Cell () _____

County/City _____ E-mail address _____ @ _____

Temporary Address _____
 Street City State Zip Valid until date (mm/dd/yr)

Date of Birth: _____ Gender: Male Female
 Month Day Year

Marital Status: Single Married Previous Name _____

Ethnic Heritage: (Optional-- for reporting purposes only)
 (a) Are you of Hispanic, Latino or Spanish origin? yes no
 (b) Race - select one or more:
 African American/Black Asian Native Hawaiian/Pacific Island
 American Indian/Alaskan Native White _____

Citizenship: (If you are in need of an I-20, you must use the international student application.)
 (a) U.S. Citizen Permanent Resident Political Asylum/Refugee Temporary Visa; type _____
 Other, please specify: _____
 (b) If you are not a U.S. citizen, please specify: _____
 country of birth country of residence type of visa date of issue expiration date

Please provide copy of immigration documents.
 Is English the primary language spoken in your household? Yes No Specify primary language _____
 If no, please list the date you took/will take the TOEFL Examination _____
 (This test is required if English is your second language. Please forward your test scores.)
 Have you completed an English as a Second Language Program? Yes No Location of ESL Center _____

What is your probable major or program of study? _____ (Please select from the programs on the previous page.)

Do you plan to earn teacher certification? Yes No If yes, indicate grade level _____

Location: Farmville (All programs) Martinsville (Elementary Education only)

Do you plan to attend? Full-time Part-time
 Do you plan to live in university sponsored housing? Yes No
 If no, please explain: _____

Have you previously applied to Longwood? Yes No If yes, when: _____

How did you first learn about Longwood? Friends/Current Students H.S. or C.C. Counselor Parents
 Website Attended Summer Conference University Representatives Information through the Mail
 Alumni Other: _____

Have you visited the Longwood campus? Yes No Approximate Date of Visit: _____

Applicant lives with (check all that apply): Father Mother Guardian Spouse

Other, explain: _____

Name of father/guardian _____ Name of mother/guardian _____

Street Address _____ Street Address _____

City, State, Zip _____ City, State, Zip _____

Occupation _____ Occupation _____

Place of Employment _____ Place of Employment _____

Business Phone () _____ Business Phone () _____

Email _____@_____ Email _____@_____

Highest level of education completed _____ Highest level of education completed _____

Give names of family members who have graduated from or are currently attending Longwood.

Name	Relationship	Year of Graduation
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Name	Relationship	Year of Graduation
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Please list school and community activities, honors, awards, and special achievements: (attach additional sheet if needed)

Activity or Affiliation	Position held/honor/award	Year(s) of participation
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Are you active military or a veteran? Yes No If yes, which branch? _____

If you play a musical instrument, indicate which one (or vocal) and dates of participation:

In at least a paragraph for each, complete the following personal statements. (You need not use our specific wording.) The Admissions Committee will evaluate your creativity, insightfulness, and writing style. No applicants have been judged negatively because their statements were too long. However, some applicants have been judged negatively because their statements were too short! These statements may also be used in the selection process for honors and scholarships.

1. The accomplishment of which I am the proudest is...
2. A circumstance or obstacle about which the Admissions Committee should know is... I overcame it by...
3. Earning a college degree is important to me because...
4. (Transfer students only) I want to transfer to Longwood University because...
5. (Nursing applicants only) I want to be a nurse because...

Have you ever been subject to disciplinary action resulting in probation, suspension, or dismissal from school? Yes No

If yes, please provide a brief explanation on a separate sheet. May we contact your current/former school(s) for information? Yes No

Have you ever been convicted of a criminal offense or is final action pending on any criminal charge other than a minor traffic violation? Yes No If yes, or if you have any question about whether a matter in your background (including offenses committed as a juvenile and charges taken under advisement) constitutes a criminal offense, describe (on a separate sheet) the nature of that matter.

The information provided on this application is correct and complete to the best of my knowledge. I understand that incorrect or omitted information will result in terminating my application for admission. I will abide by the Longwood Honor Code, which prohibits lying, cheating and stealing. I will abide by the Longwood Student Handbook.

Information provided on this application may be sent to the Virginia State Police and other state and federal agencies.

Signature indicating acceptance of above statements.

Date

The university will not discriminate on the basis of race, sex, color, national origin, religion, sexual orientation, age, political affiliation, veteran status, or disability status.

APPLICATION FOR IN-STATE TUITION RATES

This application for in-state tuition rates must be completed if you are claiming entitlement to Virginia in-state tuition rates pursuant to section 23-77.4, Code of Virginia. Supporting documents and additional information may be requested. NOTE: Answers to the questions must reflect information that is true for at least ONE YEAR PRIOR to the term in which you will enroll. Please print.

Section A: Student Information

Name: _____
Last First VISA Type Parent VISA Type

1. Where have you lived for the last two years? Include dates.

From (mo./yr.)	To (mo./yr.)	Street Address	City	State	Zip

2. Do your parents/guardian provide 50% or more of your financial support or claim you as a dependent? Yes (parent /guardian must complete and sign form) No

3. A. If you are married, do you wish to claim eligibility for in-state tuition rates based on your spouse's domicile? Yes No

B. If "Yes," does your spouse provide over 50% of your financial support?
 Yes No

4. Check all of the following characteristics that apply to you:

- Age 24 or older as of the first day of the term in which you intend to enroll
- Veteran or active duty member of the U.S. Armed Forces
- Graduate or first-professional student
- Ward of the court or was a ward of the court until age 18
- If both parents are deceased, no adoptive or legal guardian
- Legal dependents other than a spouse
- Married

Directions for completing the remainder of this form:

If your response to question #2 or #3B is "Yes," complete both the shaded and unshaded areas of this form. If your response to question #3B is "No," complete the unshaded areas.

If you did not check any of the items in question #4, complete both the shaded and unshaded areas of this form.

If you checked any of the items in question #4 and answered "No" to question #2, complete only the unshaded areas of this form.

5. Are you completing the shaded areas for your (check only one):

Father Mother Legal guardian Spouse

6. A. Have you been employed in Virginia for the past year?

Student	Parent; Spouse or Guardian
Yes No	Yes No
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

B. If "No," were you employed in:

Student: Another state: Not employed:

Parent: Another state: Not employed:

7. A. Was a tax return filed or income taxes paid to Virginia as a full- or part-year resident on all earned income last year?

Student	Parent; Spouse or Guardian
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

B. If "No," were taxes paid to:

Student: Another state: Didn't file:

Parent: Another state: Didn't file:

8. A. Are you a registered voter in Virginia?

Student	Parent; Spouse or Guardian
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

B. If "No," are you registered in:

Student: Another state: Not registered:

Parent: Another state: Not registered:

9. A. Do you hold a valid Virginia driver's license?

Student	Parent; Spouse or Guardian
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

B. If "No," do you hold a license in:

Student: Another state: Not licensed:

Parent: Another state: Not licensed:

10. A. Did you operate a motor vehicle registered in Virginia during the last year?

Student	Parent; Spouse or Guardian
<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

B. If "No," is it registered in:

Student: Another state: Not registered:

Parent: Another state: Not registered:

Office use: IS OS P S M

Date _____ Initial _____

11. A. Are you a member of the U.S. Armed Forces? Yes No
 If "No," go to #12. If "Yes" and you are stationed in VA, provide a copy of your orders.

B. Have income taxes been paid to Virginia on all military income for the last year?
 If "No," have income taxes been paid to another state?

C. Does the current Leave/Earnings Statement reflect Virginia withholding? If "Yes," please provide copy.

12. A. Is either parent/legal guardian or spouse a member of the U.S. Armed Forces? If "No," go to #15. If "Yes" and they are stationed in VA, provide a copy of their orders.

B. Have income taxes been paid to Virginia on all military income for the last year? If "No," provide a copy of military orders indicating Virginia as your permanent duty station.

Section C: Additional Information

13. If your spouse is in the military, will you have: N/A

A. Resided in Virginia for the past year?

B. Been employed and earned at least \$10,300 during the past year?

C. Paid income taxes to Virginia on all earned income?

14. If your parent/legal guardian is in the military, will the nonmilitary parent/legal guardian have: N/A

A. Resided in Virginia for the past year?

B. Been employed and earned at least \$10,300 during the past year?

C. Paid income taxes on all earned income?

D. Claimed you as a dependent for federal and Virginia income tax purposes?

15. If you have lived outside Virginia for the past year, will you have: N/A

A. Been employed in Virginia and earned at least \$10,300 during the past year?

B. Paid Virginia income taxes on all taxable income earned in Virginia during the past year?

16. If your parent/legal guardian has lived outside Virginia for the past year, will the parent/guardian have: N/A

A. Been employed in Virginia and earned at least \$10,300 during the past year?

B. Paid Virginia income taxes on all taxable income earned in Virginia during the past year?

C. Claimed you as a dependent for federal and Virginia income tax purposes?

Section D: Parent/Legal Guardian or Spouse Information

17. Where have you lived for the last two years? Include dates.

Street	Address	City	State	Zip	From	To

Section E: Certification and Signature(s)

I certify that all of the information I provided in this application is true and accurate. I understand that this application is a legally binding document and that if I provide fraudulent information, I may be subject to repayment of tuition or dismissal. I agree to furnish the university with supporting documentation related to my application, if I am requested to do so.

Signature of Applicant Date

Signature of Parent/Legal Guardian or Spouse Date

Note: If you did not check any items in #4, your parent/legal guardian (through whom you are trying to qualify for on-site rates) must sign and complete the shaded section.